

Avaya IP Office Essential Edition

Dynamically Create Meet Me Conference Rooms

Telquest Tech Support

Note: You MUST have a Preferred License for this feature to work.

You can create a Meet Me Conference Room by using the following Short Code.

You can use something else other then *98		XXXX = 4 Digit Meet Me Conference Room	
Short Code			
Code	*98*XXXX		
Feature	Conference Meet Me		
Telephone Number	N		
Line Group Id	0		
Locale			
Force Account Code	<input type="checkbox"/>		

This is an EXAMPLE using Meet Me Conference Room 1234:

To create Meet Me Conference Room 1234, just dial * 9 8 * 1 2 3 4 from any extension.

Other extensions can join the Meet Me Conference Room by also dialing * 9 8 * 1 2 3 4

When all parties hang up, the Meet Me Conference Room is erased.

With the Embedded Voice Mail:

Outside callers can join the Conference by being Transferred to * 9 8 * 1 2 3 4

With the Voice Mail Pro:

Outside callers can join the Conference by following a Call Flow that you can create.
The Call Flow needed is not covered in this Help Sheet.